



MCS Board Meeting

January 9, 2017



What is MoVE?

- At MoVE students enjoy a totally individualized educational high school career through North Carolina on-line classes in combination with home school courses and learning at home.
- At MoVE learning is truly made-to-order. Courses follow a set academic calendar, but students can complete their work online at any time day or night, as long as they meet their specified due dates. With an available internet connection, MoVE allows students to bring school to them, at home or wherever they are.
- Best of all, it is completely FREE for students!

What type of student is MoVE designed for?

- Students who have been previously home schooled, but need more support with challenging high school curriculum.
- Students who would benefit from a blended schedule that provides flexibility to meet their needs.
- Students who sometimes difficult to attend a traditional high school. (ex. students involved in competitive sports, have a child to care for, or have an illness, etc.)
- Students who are self-motivated, committed to academic success, and able to monitor their own progress.

What schedule options do students have?

- 100% virtual learning – all classes are taken online, from anywhere, through the North Carolina Virtual Public School (NCVPS), MCC Career and College Promise, and MCS Virtual.
- Blended schedule – students may build a course load that meets their needs, using a mix of online classes and traditional or home school classes.
- Home school supplement – credits from licensed NC home schools transfer seamlessly to allow students to enroll in a minimum of two courses (either online or traditional) to supplement the classes they have already taken.
- Long-term medical leave – students who are confined to their home or hospital may stay on track by completing their coursework on-line.

How does it work?

- Montgomery County Schools' MoVE program will be housed at the Montgomery County Early College on the campus Montgomery Community College.
- Students must enroll in a minimum of 2 courses per semester to be considered full-time, and a total of 3 courses to be eligible to participate in high school athletics.
- MoVE can supplement the home school curriculum, or replace it entirely.
- Students have the choice of whether to graduate from their home school program, or to earn a high school diploma from Montgomery County Schools.
- Internet access is provided only at the MoVE site at Montgomery Community College.
- MCS does not provide transportation for students enrolled in MoVE.
- MCS offers a loaner device for accessing online classes, for a non-refundable technology usage fee.
- Students and teachers communicate directly with each other through email and telephone.
- A Distance Learning Advisor is on staff to monitor student progress, etc.

Questions?



MoVE: Parent/Student Information

MoVE offers educational opportunities that are tailor-made for the 21st century learner. Staffed by a fully-licensed faculty and offering a full range of student support, MoVE allows high school students from all backgrounds and areas of interest, to customize their learning experience. Best of all, it is completely FREE!

Is MoVE right for you?

- Have you been previously home schooled, but you need more support with the challenging high school curriculum?
- Would you benefit from a blended schedule that provides flexibility to meet your needs?
- Is it sometimes difficult for you to attend the traditional high school? (ex. you are involved in competitive sports and travel, have a child to care for, you have an illness, etc.)
- Are you self-motivated, committed to academic success, and able to monitor your own progress?
- Do you have the proper support at home to help you be successful?

Students may choose from a variety of options, including:

- 100% virtual learning – all classes are taken online, from anywhere, through the North Carolina Virtual Public School (NCVPS), MCC Career and College Promise, and MCS Virtual.
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- A Distance Learning Advisor is on staff to monitor student progress, etc.





MoVE Parent/Student Frequently Asked Questions

Q. Where is MoVE located?

A. MoVE is located at the Montgomery County Early College on the campus of Montgomery Community College. The Address is: 1011 Page Street, Troy, NC 27371. Phone: 910-898-9690

Q. Which courses does MoVE offer?

A. Students and parents will meet with the school guidance counselor to choose the classes that best fit their academic plan. MoVE students may take courses online, from anywhere, through the North Carolina Virtual Public Schools (NCVPS) and MCS Virtual. Students may also qualify to take Career and College Promise classes from Montgomery Community College.

Q. Will MoVE students receive a MCS laptop?

A. Laptops are available for students to use at home for a non-refundable annual technology usage fee. Since courses through NCVPS and MCS Virtual are all on-line, students will need to have access to the internet. Access can be from home, local library, at MoVE, etc.

Q. Are MoVE students permitted to join school-based clubs and/or athletics?

A. Students must enroll in a minimum of 2 courses per semester to be considered full-time, and a total of 3 courses to be eligible to participate in clubs/high school athletics. The remaining courses may be a combination of home school courses (from a Registered Home School through the Division of Non-Public Education) and/or courses taught at the public high school in your district of residence.

Q. Do MoVE students get to choose their own classes?

A. MoVE students and their parents may select a minimum of two classes based on their individual academic plan.

Q. Do MoVE students graduate from Montgomery County Schools?

A. Students have the choice to graduate from their NC Registered Home School Program, or from Montgomery County Schools. Students who choose to graduate from Montgomery County Schools must meet all state and local graduation requirements. Students must declare their intent by January 1st of their graduation year. The prospective graduate is responsible for providing records of all previously completed high school course work in the form of an official transcript.

Q. How long must a student be enrolled in the MoVE program?

A. Students enroll for at least one semester and after one semester, may return to their NC Registered Home School Program if they wish.

Q. What are the entrance requirements for MoVE?

A. All students must demonstrate the necessary course pre-requisites in order to ensure the appropriate academic placement and to access advanced placement courses. A copy of the DNPE home school card, and/or a transcript is required when enrolling from a homeschool. Students must have a history of good attendance, no discipline problems, and be on grade level at the time of enrollment. Furthermore, it is expected that the student has his/her own email address, and that interested families have systems in place to ensure student support.

Q. Can Middle School students attend MoVE?

A. Academically advanced middle school students are welcome to enroll in high school courses offered through NCVPS, provided that their home school approves. These courses will be for high school credit.





Q. How do I enroll in MoVE?

A. Interested families will complete the on-line application, including ALL items on the Application Check List. Once all items are received, you will be contacted for a registration appointment with the counselor. Only complete enrollment packets will be considered.

The enrollment deadline is the 10th day of school in each semester. Students enrolling after the first day of class are expected to make-up all assignments that were missed before enrollment.

Current MCS students interested in applying must schedule a conference with their school's principal to discuss their educational needs and academic options at their current school. If the traditional high school is unable to meet the students' specific academic needs, families can choose to apply for *out of district* in order to attend MoVE. Applications are available at your high school, or at the district office at 549 N. Race Street in Statesville. If approved to attend the MoVE, students must maintain passing grades. Failure to do so will result in a transfer back to your school of residence at the end of the semester.

Q. What support is available for MoVE students?

A. The Distance Learning Advisor (DLA) is available daily in the MoVE lab at MCC on Monday – Friday between 7:30 AM and 3:00 PM. The DLA is there to assist students who are having difficulty logging into classes, or to provide a quiet place to work. The DLA is also the first person teachers communicate with when they have concerns about student progress.

MoVE also has a staff of certified teachers scheduled each week who offer tutoring in the areas of Math, English, and Science. Schedules vary so please confirm dates/times before you plan to attend.

Q. Can students finish a course before the end of the semester?

A. MoVE courses follow a set academic calendar, but students can complete their work online at any time day or night, as long as they meet their specified due dates. With an available internet connection, MoVE allows students to bring school to them, at home or wherever they are. Depending on the course, students may be able to enroll in an additional class if they finish a class before the end of the semester.

Q. Is there an attendance requirement for MoVE students?

A. Students are required to be on campus 2-3 days the first week of school to ensure they understand how to log-in and navigate through their classes. Daily attendance is not required, unless a student is failing one or more of their on-line classes. Students are expected to sign in and complete assignments daily. The estimated time for each class is 1 to 1 ½ hours per day. This is monitored by the on-line teacher, the Distance Learning Advisor, the Counselor, and the Principal.

Additionally, students who are enrolled in courses that require a state/local exam, such as an AP Exam or End of Course Exam (Math I, English II, and Biology) or Vocational Exam, will need to take the exam at MCEC at the end of the semester/year. Students and parents are also required to attend an open house at MCEC at the beginning of each school year. **Students are required to take ALL State Tests.**





Parent and Student Handbook



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1011 Page Street | Troy, NC 27371
910-898-9690

Students and Parents:

Congratulations on your choice to seek enrollment at MoVE. Our program is flexible enough that you and your child should be able to enjoy a totally individualized educational high school career through North Carolina on-line classes in combination with home school courses and learning at home. Our vision is to prepare students for 21st century careers and challenges by exposing them to cutting-edge technology and the latest innovations in the job markets.

We are fortunate to have a career development coordinator, full time guidance counselor and highly qualified staff to work with your child while enrolled in MoVE.

Please take time to read through this handbook. If you have questions or concerns, please feel free to ask and we will answer your questions or direct you to the proper source for information.

You may obtain application forms from our main office or complete your application on line. Schedule an appointment with our guidance counselor to help you complete the application process.

We appreciate your support and involvement in your child's education. Continue to be an advocate for your child's success.

Welcome to the MoVE family.

Sincerely,

Heather Seawell, Principal

Mission/Philosophy

Montgomery County Schools' MoVE program is housed on the campus of Montgomery Community College. Students from all backgrounds have the opportunity to customize their learning experience.

At MoVE learning is truly made-to-order. Courses follow a set academic calendar, but students can complete their work online at any time day or night, as long as they meet their specified due dates. With an available internet connection, MoVE allows students to bring school to them, at home or wherever they are.

The mission and philosophy is guided by five core concepts that permeate MoVE and are reflected throughout the curriculum and embodied in all learning experiences.

- **Caring:** In this collaborative environment, the staff provides encouragement, hope, support, and compassion to help achieve desired outcomes.
- **Communication:** Verbal and nonverbal interactions among, staff, students and parents reflecting open and honest communication. Events and activities associated with the students are validated in written and/or electronic records that reflect standards of practice and accountability.
- **Best Practices:** An evidenced-based problem-solving approach to students' success that includes assessment, analysis, planning, implementation and evaluation, with emphasis on the student's individuality, with consideration for cultural, societal and environmental influences.
- **Professional Behaviors:** Staff adhere to standards of professional practices, is accountable for her/his own actions and behaviors, and teaches within legal, ethical and regulatory framework.
- **Teaching/Learning:** Facilitation of the acquisition of knowledge, skills and attitudes promoting a change in behavior.

Staff

MoVE provides a wide range of tools and resources to support students in meeting academic, career, and personal goals - including computer lab facilities, and individualized tutoring services through MoVE. Take advantage of these resources to make the most of your learning experience!

A counselor and career development coordinator are available to assist students in identifying, planning, and achieving their academic and career goals.

MoVE Staff Members

Principal

Distance Learning Advisor

Subject Learning Coaches for English, Math and Science

Student Services:

- Career Development Coordinator
- Guidance Counselor
- Data Manager

MoVE Program Overview

MoVE offers educational opportunities that are tailor-made for the 21st century learner. Staffed by a fully-licensed faculty and offering a full range of student support MoVE allows high school students from all backgrounds and areas of interest, to customize their learning experience. Best of all, it is completely FREE!

Is MoVE right for you?

- Have you been previously home schooled, but you need more support with the challenging high school curriculum?
- Would you benefit from a blended schedule that provides flexibility to meet your needs?
- Is it sometimes difficult for you to attend the traditional high school? (ex. you are involved in competitive sports and travel, have a child to care for, you have an illness, were bullied, etc.)
- Are you self-motivated, committed to academic success, and able to monitor your own progress?
- Do you have the proper support at home to help you be successful?

Students may choose from a variety of options, including:

- 100% virtual learning – all classes are taken online, from anywhere, through the North Carolina Virtual Public School (NCVPS), MCC Career and College Promise, and MCS Virtual.
- Blended schedule – students may build a course load that meets their needs, using a mix of online classes and traditional or home school classes.
- Home school supplement – credits from licensed NC home schools transfer seamlessly to allow students to enroll in a minimum of two courses (either online or traditional) to supplement the classes they have already taken.
- Long-term medical leave – students who are confined to their home or hospital may stay on track by completing their coursework on-line.

How does it work?

- Students must enroll in a minimum of 2 courses per semester to be considered full-time, and a total of 3 courses to be eligible to participate in high school athletics.
- MoVE can supplement the home school curriculum, or replace it entirely.
- Students have the choice of whether to graduate from their home school program, or to earn a high school diploma from Montgomery County Schools.
- Internet access is provided only at the MoVE site at Montgomery Community College.
- MCS does not provide transportation for students enrolled in MoVE.
- MCS offers a loaner device for accessing online classes, for a non-refundable technology usage fee.
- Students and teachers communicate directly with each other through email and telephone.
- A Distance Learning Advisor is on staff to monitor student progress, etc.

MoVE Academic Standards and Policies

Location: MoVE is located at the Montgomery County Early College on the campus of Montgomery Community College. The Address is: 1011 Page Street, Troy, NC 27371. Phone: 910-898-9690

Entrance Requirements: All students must demonstrate the necessary course pre-requisites in order to ensure the appropriate academic placement and to access advanced placement courses. A copy of the DNPE home school card, and/or a transcript is required when enrolling from a homeschool. Students must have a history of good attendance, no discipline problems, and be on grade level at the time of enrollment. Furthermore, it is expected that the student has his/her own email address, and that interested families have systems in place to ensure student support.

Application Process & Deadline: Interested families will complete the on-line application, including ALL items on the Application Check List. Once all items are received, you will be contacted for a registration appointment with the counselor. Only complete enrollment packets will be considered.

The enrollment deadline is the 10th day of school in each semester. Students enrolling after the first day of class are expected to make-up all assignments that were missed before enrollment. Current MCS students interested in applying must schedule a conference with their school's principal to discuss their educational needs and academic options at their current school. If the traditional high school is unable to meet the students' specific academic needs, families can choose to apply for *out of district* in order to attend MoVE. Applications are available at your high school, or at the district office at 549 N. Race Street in Statesville. If approved to attend the MoVE, students must maintain passing grades. Failure to do so will result in a transfer back to your school of residence at the end of the semester.

Internet Access: Since courses through NCVPS and MCS Virtual are all on-line, students will need to have access to the internet. Access can be from home, local library, at MoVE, etc. Laptops are available for students to use at home for a non-refundable annual technology usage fee.

Academic Standards: In order to provide a learning environment free of harassment, negative attitudes, and offensive actions, students admitted to MoVE are expected to comply with all rules and policies listed in the **MCS Student Code of Conduct** located available on the MCS web-page.

Academic Failure: The Principal reserves the right to require students to be in attendance at the MoVE Center if the student is not making adequate academic progress. If a student fails an End of Course Exam (Biology, English II, or Math I) he/she will not be permitted to register for the same class again through MoVE.

Academic Dishonesty-Academic dishonesty in online classes will not be tolerated. Students found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the online teacher or another supervising professional employee, taking into consideration written materials, observation, and/or information from students. Teachers will refer incidents of academic dishonesty to the MoVE Principal.

Academic Supports: The Distance Learning Advisor (DLA) is available daily in the MoVE lab on Monday – Friday between 7:30 AM and 3:00 PM. The DLA is there to assist students who are having difficulty logging into classes, or to provide a quiet place to work. He is also the first person teachers communicate with when they have concerns about student progress. MoVE also has a staff of certified teachers scheduled each week who offer tutoring in the areas of Math, English, and Science. Schedules vary so please confirm dates/times before you plan to attend.

Clubs/Athletics: Students must enroll in a minimum of 2 courses per semester to be considered full-time, and a total of 3 courses to be eligible to participate in clubs/high school athletics. The remaining courses may be a combination of home school courses (from a Registered Home School through the Division of Non-Public Education) and/or courses taught at the public high school in your district of residence.

Attendance: Students are required to be on campus 2-3 days the first week of school to ensure they understand how to log-in and navigate through their classes. Daily attendance is not required, unless a student is failing one or more of their on-line classes. Students are expected to sign in and complete assignments daily. The estimated time for each class is 1 to 1 ½ hours per day. This is monitored by the on-line teacher, the Distance Learning Advisor, the Counselor, and the Principal.

Additionally, students who are enrolled in courses that require a state/local exam, such as an AP Exam or End of Course Exam (Math I, English II, and Biology) or Vocational Exam, will need to take the exam at MCEC at the end of the semester/year. Students and parents are also required to attend an open house at MCEC at the beginning of each school year. **Students are required to take ALL State Tests.**

Dual Enrollment: Students must be enrolled in a minimum of 2 courses through MoVE (NCVPS or MCS Virtual to be considered a full-time student. The remaining courses may be a combination of home school courses (from a Registered Home School through the Division of Non-Public Education).

What is the Curriculum: MoVE students may take courses online, from anywhere, through the North Carolina Virtual Public Schools (NCVPS) and MCS Virtual. Though NCVPS offers a number of the traditional courses, it does not offer every elective, core course, or level (academic/honors). Students may also qualify to take Career and College Promise classes from Montgomery Community College.

Middle School Students: Academically advanced middle school students are welcome to enroll in high school courses offered through NCVPS, provided that their home school approves. These courses will be for high school credit.

Graduation: Students have the choice to graduate from their NC Registered Home School Program, or from Montgomery County Schools. Students who choose to graduate from Montgomery County Schools must meet all state and local graduation requirements. Students must declare their intent by January 1st of their graduation year. The prospective graduate is responsible for providing records of all previously completed high school course work in the form of an official transcript.

MoVE Academic Requirements

Program Requirements: In order to access different aspects of NCVPS/MCS Virtual courses, it is recommended that you have access to:

- A Computer: Minimum operating system requirements – XP or Windows 7.
- Internet Access: Minimum connection speed- 2.5 Mb/sec. Recommended- 6 Mb/sec or higher.
- Internet Browser: Chrome and Safari
- Word Processing Program: All written assignments should be submitted in a Microsoft Word Document format, unless individual teachers have other requirements.

The following plug-ins are required to access most courses:

- Adobe Flash Player
- Adobe Shockwave Player
- Adobe Reader
- Apple Quick Time Player
- Java

Student Requirements for Success: The following are some of the qualities students need to possess in order to be a successful on-line student.

- Self-Motivated.
- Works well independently and stays on task.
- Excellent time management skills.
- Asks for help when it is needed, not when it is too late to turn things around.
- Engaged in computer-based media.
- Turns assignments in on time.
- Follows through on requests from teachers and parents.
- Good basic computer skills (email, web navigation, word processing).
- Have support at home and a quiet place to complete work.
- Has transportation to the Montgomery County Early College on the campus of Montgomery Community College if academic support is needed.

Parent Requirements for Success:

- Provide a quiet place for your child to work, which is free from distractions.
- Develop a daily schedule for school work, and make it a priority.
- Make sure your child has the tools necessary for academic success (supplies, internet, etc.) Monitor academic progress in each course, and ask for assistance if needed.
- Remain positive, show interest, make yourself available, and be supportive.
- Have daily conversations with your child. Provide any required academic tools (ex. Headphones with microphone, graphing calculator, notebook and paper for working with tutor, etc.). Watch for changes in mood, negative feelings about oneself, and frustration. These may be signs of stress and/or failure.
- Ask for assistance if needed.

MoVE Agreement

Student's Name: _____

By signing below, you accept the following:

1. I have read, understand, and will follow all information in the MoVE Standards and policies outlined in the **MCS Student Code of Conduct**.
2. I understand that it is my responsibility to log into my online course on a regular basis and complete all assignments. I understand that I may need to spend additional time working from home in the evenings and/or weekends.
3. I understand that if I get behind in my course work that I will be required to attend tutor sessions at least three (3) days per week until I get caught up in my classes.
4. I understand that I am responsible for the necessary computer equipment and software for NCVPS/ MoVE courses/MCS Virtual Courses, when working from home. I understand that I may be responsible for additional expenses for equipment or software for my MoVE courses including but not limited to: graphing calculator, headset with microphone, software, etc.
5. I will do all work myself. Allowing another person to complete assignments for courses in which I am registered for is cheating and a direct violation of the student code of conduct.
6. I will email or call my assigned NCVPS/MCS Virtual teacher or Distance Learning Advisor (DLA) if I have questions or need assistance. This includes, but is not limited to; log-in problems, academic struggles, etc.
7. I will attend scheduled tutoring sessions offered if I need instructional support.
8. I will take all required EOC's and/or VOCAT exams in person at the school location determined by the principal. I also understand that these exams will count for 25 % of my final grade. **I understand that I am required to take ALL State Tests associated with my courses.**
9. I understand that if I fail to log into a course within the first 10 days of class, I will be dropped from the course.
10. I understand that all grades earned through MoVE, including "F's," will appear on my transcript and will be calculated into my GPA. This includes failure to drop a class before the drop date (see NCVPS.org for official drop dates), failure to complete all coursework by the final day of class, and/or failure to take any required EOC's or VOCAT exams.
11. I understand that MoVE, and/or Montgomery County Schools, may terminate my enrollment should I fail to comply with all academic standards and policies.

Parent/Guardian's Signature _____ Date _____

Student's Signature _____ Date _____

Parent/Guardian's Email Address _____ Contact Number _____

Student's Email Address _____ Contact Number _____

NCVPS Enrollment Student Information

Name: _____

Student ID: _____ Grade: _____

Address _____

Phone: _____ Email: _____

Home Internet Access: _____ *Coursework cannot be done on a cell phone.

CourseTitle/CourseCode: _____

Semester: Summer Year Long Fall Spring

Parent Contact Information

Name: _____

Address: _____

Phone: _____ Email _____